



Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES

January 25, 2018

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on April 28, 2017 to the Asbury Park Press and the Coaster newspapers, the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER PM.
Flag Salute

Roll Call:

Absent	present	present	Absent	present	present	present	present	present
Claudia Morgan President	Frankie Winrow Vice President	Sheree Sanders-Jones Board Member	Dennis Carroll Board Member	Kevin Elam Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

Teacher presentations by: Nina Jones (Middle School ELA)

Public present: Tamaal Winrow

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **December 21, 2017** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:		yes	yes		yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, DaVisha Pratt, Donna Torres, and Dennis Daniels as appropriate:
- **Personnel**- Frankie Winrow, Dennis Carroll, DaVisha Pratt, Donna Torres: 10-26 meeting discussed the executive session personnel matters.
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels-as appropriate: **SCHEDULED MEETING FEB. 15TH AT 9:30AM TO REVIEW 18-19 BUDGET.**
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dennis Carroll, Dawn Fossnes, Kristin Zink:
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**-Frankie Winrow, Kevin Elam, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, Dennis Carroll, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes.

IV. DISCUSSION/INFORMATION ITEMS

1. Discussion of HIB cases to be submitted to the SSDS report due by April 30, 2018. This report replaces the EVVRS.
2. Discussion of legal costs to date.
3. Discussion towards progress of staffing needs of the school: Nursing candidate, many math resumes and phone conference with Science Teacher candidate.
4. V. Principal-update of EDD progress
5. Resignation of Vice President of the Board of Trustees, Frankie Winrow at June 30, 2018. The Board expressed their appreciation for Ms. Winrow’s years of service to the school and the contribution she has made over the years. Ms. Winrow explained her reasons for the need to resign and expressed her desire to improve the strength of the the board and increase the number of board members before her resignation becomes effective.
6. Charter School Board Institute offered on April 14th from 8:30-3:30PM in New Brunswick by NJCSA. The Board requested it be presented next month.
7. Discussion with the Board regarding the Revised Budge for 2017-18 with presentation explaining changes.

Closed Executive Session-Personnel – discussion of employee job performance issues.

Go into Closed Executive session at 6:51 PM. Motion by Ms.Winrow and seconded Ms. Sanders-Jones.

	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:		yes	yes		yes

Motions to go into Public Open Session

Motion by Ms. Sanders-Jones and seconded by Mr. Elam at 7:24 PM.

	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:		yes	yes		yes

No Resolution resulting from Closed Session:

V. NEW BUSINESS

A. Financial:

- Resolution 01-18A1:** Approval of Monthly Disbursements- January Bill List, and Payrolls for December 31st and January 15th.
- Resolution 01-18A2:** Approval of **Board Secretary’s Report** for December 2017.
- Resolution 01-18A3:** Approval of the December 2017 **Treasurer’s Report**
- Resolution 01-18A4:** Approval of **budgetary transfers** for December 2017 as presented.
- Resolution 01-18A5:** Approval of the **Revised Budget** for the **2017-18 fiscal year**, including the Budget Template, Budget Narrative and Cash Flow to be submitted to the DOE by January 31, 2018.

B. Personnel:

- Resolution 01-18B1:** Approve the **Professional Development** and associated mileage reimbursements as presented.
- Resolution 01-18B2:** Accept the approved **Field Trips** for 2017-18 as presented.

C. Miscellaneous:

- Resolution 01-18C1:** Approve **Security drills** conducted as presented:

<i>Fire Drill</i>	<i>Entire School (all staff, faculty and students)</i>	1/24/18 @ 1:30pm
<i>Emergency Drill: Shelter In Place</i>	<i>Entire School (all staff, faculty and students)</i>	1/26/18 1:15pm – 1:30pm

D. Vendor Contracts: none

E. Policies/Curriculum:

- Resolution 01-18E1: Nutrition Policy-Celebratory Snacks to begin for 2018-19 school year**

2. **Resolution 01-18E2: Critical Policy 4151.1/4251.1: Personal illness and injury/health and hardship/sick leave/anticipated disability/personal leave/sick incentive/other bonus (added “Other Bonus policy”)**
3. **Resolution 01-18E3: Critical Policy 4144: Health Insurance Policy-clarification**

Are there any resolutions the board wants to vote on separately or table? No

Move to approve and adopt Resolutions: 01-18A1-5; 01-18B1-2; 01-18C1; 01-18E1-3

Moved by (1st) and seconded (2nd)			1st		2nd
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:		yes	yes		yes

VI. Statements by the Public

VII. Statements by Trustees:

VIII. MEETING ADJOURNED AT 7:25 PM

Moved by (1st) and seconded (2nd)			1st		2nd
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:		yes	yes		yes