



Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES

February 22, 2018

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on April 28, 2017 to the Asbury Park Press and the Coaster newspapers, the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:09 PM.

Flag Salute

Roll Call:

present	present	present	Absent	present	present	present	Absent	present
Claudia Morgan President	Frankie Winrow Vice President	Sheree Sanders-Jones Board Member	Dennis Carroll Board Member	Kevin Elam Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

Teacher presentations by: Jennifer Turchyn and PJ Gruben (1st), Kelly Enny (ESL) and Tara Tyson (Art and Special Education).

Public present:

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **January 25, 2018** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes		yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, DaVisha Pratt, Donna Torres, and Dennis Daniels as appropriate:
- **Personnel**- Frankie Winrow, Dennis Carroll, DaVisha Pratt, Donna Torres: 10-26 meeting discussed the executive session personnel matters.
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels-as appropriate: **February 21st at noon: Committee Report by Claudia Morgan regarding the 2018-19 budget review and attached to minutes.**
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dennis Carroll, Dawn Fossnes, Kristin Zink:
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**-Frankie Winrow, Kevin Elam, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, Dennis Carroll, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes. **Meeting scheduled on March 5th at 9:30 pending Mr. Carroll's availability.**

IV. DISCUSSION/INFORMATION ITEMS

1. Presentation of the proposed 18-19 Budget by Ms. Torres, SBA, to be voted upon at the March 2018 board meeting.
2. Discussion towards progress of staffing needs of the school: Nurse and Math Teacher candidates approved for 18-19 new hires and offer made to Science Teacher candidate.
3. Committee meeting scheduled to plan for 2 board member seats to be added and one seat filled.
4. Charter School Board Institute offered on April 14th from 8:30-3:30PM in New Brunswick by NJCSA was discussed.
5. Discussed the notice of proceeding from Department of Labor regarding previous employee requesting sick pay owed.
6. Inform the Board that Saturday school will be changed from May 12th to May 19th and May 18th will change from a full day to early dismissal.
7. Discuss school security and safety including committee with board member, parent, community, police participation. Ms. Winrow expressed an interest in being on the computer as community member. Safety Team suggestions: Mr. Thorpe, Ms. Fossnes, Dennis Daniels, parent, council member, etc.
8. New camera system being quoted to replace analog camera was discussed.

V. NEW BUSINESS

A. Financial:

1. **Resolution 02-18A1:** Approval of Monthly Disbursements- February Bill List, and Payrolls for January 31st and February 15th.
2. **Resolution 02-18A2:** Approval of **Board Secretary's Report** for January 2018.

3. **Resolution 02-18A3:** Approval of the January 2018 **Treasurer’s Report**

B. Personnel:

1. **Resolution 02-18B1:** Approve the **Professional Development** and associated mileage reimbursements as presented.
2. **Resolution 02-18B2:** Approve new hire **Michelle L Bellusci** as our School Nurse, beginning March 1, 2018 through June 30, 2018 and the presented contract with a prorated full-time annual 10 month salary of \$53,800 with benefits pending DOE approval.
3. **Resolution 02-18B3:** Approve **Michelle Bellusci** as a nursing substitute beginning February 23rd, 2018 at \$247.92 per diem rate.
4. **Resolution 02-18B4:** Approve the **tuition reimbursement** for **Dawn Fossnes** for 3 credits for the Spring semester per the presented documentation. The budgetary reimbursement allowance is \$1,470 upon payment receipt and successful completion of the course.
5. **Resolution 02-18B5:** Approve new hire **Maurice Lampell** as substitute and full-time Middle School Math Teacher, effective March 1, 2018 or upon satisfactory criminal background check and according to the presented contract with an annual prorated salary of \$50,000 with benefits.

C. Miscellaneous:

1. **Resolution 02-18C1:** Approve **Security drills** conducted as presented:

<i>Fire Drill</i>	<i>Entire School (all staff, faculty and students)</i>	2/15/18 @ 10:45am
<i>Emergency Drill: Lockdown</i>	<i>Entire School (all staff, faculty and students)</i>	2/20/18 1:20pm

2. **Resolution 02-18C2:** Approve a waiver from participation in the Special Education Medicaid waiver for 2018-19 due to fewer than 40 eligible students as requested in the January 26, 2018 letter.
3. **Resolution 02-18C3:** Approve school calendar changes as follows:
Saturday school will be changed from May 12th to May 19 and Friday, May 18th will be changed from a full day to early dismissal day with PD.

D. Vendor Contracts: none

E. Policies/Curriculum:none

Are there any resolutions the board wants to vote on separately or table? No

Move to approve and adopt Resolutions: 02-18A1-3; 02-18B1-5; 02-18C1-3

Moved by (1st) and seconded (2nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
	yes	yes	yes		yes

VI. Statements by the Public

VI. Statements by Trustees:

VII. MEETING ADJOURNED AT 7:18 PM

Moved by (1st) and seconded (2nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes		yes