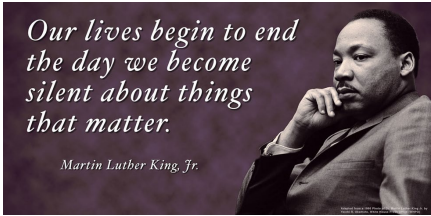


**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Minutes



**January 25, 2023  
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given on July 23, 2022 to the Asbury Park Press, July 28, 2022 to the Coaster and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

**I. MEETING CALLED TO ORDER 6:00PM.**

**Flag Salute**

**Public present:** Y. Rivera (IP), L. Mambelli (R), S. Shanahan (IP), C. Norkus (IP), C. Ledet (IP), L. Nicoletti (IP), J. Turchyn (IP)

Roll Call: The Board of Trustees meet hybrid @ Hope Academy Charter School and via live stream WebEx, available to the public via our school website.

P (R)	P (R)		P (R) @ 6:02PM	P (R)	P (R)	P (R)	P (IP)	P (IP)
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

**The Board adopts the agenda of January 25, 2023: Motions and votes**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>		2 <sup>ND</sup>			1 <sup>ST</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y			Y	Y	Y

**II. MINUTES**

The secretary presents the minutes of the Board Meeting on **December 14, 2022**, as distributed, and recommends them for approval and adoption.

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>	1 <sup>ST</sup>						2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y			Y	Y	Y

**III. COMMITTEE REPORTS**

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet **PLAN TO SCHEDULE MTG. WEEK OF FEB. 13, 2023**
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler, Nyema Roddy
- **Policy**-Claudia Morgan, Jakora Holman, John Thorp, DaVisha Pratt, Felicia Kennedy
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink, Nyema Roddy
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

**IV. NEW BUSINESS:**

**A. DISCUSSION/INFORMATION ITEMS**

1. CSA Report (The SSDS Report, TLC, Fall 2022 Start Strong Testing, SEMI Waiver)
2. Statement of Assurance Regarding the Use of Paraprofessional Staff for 2022-23
3. Audit deadline extension - March 17, 2023
4. Fall 2022 State assessment – Start Strong
5. SBA presents the Revised 2022-23 Budget to be sent to the DOE and reviews changes in revenue and expense allocation since the original budget was submitted in March 2022.
6. 5<sup>th</sup> FI Renovation Project - Field Observation
7. School Ethics Disclosures, Board Member Photos

**B. TEACHER PRESENTATIONS**

- Mrs. S. Shanahan
- Ms. C. Norkus
- Mrs. C. Ledet
- Mrs. L. Nicoletti
- Mrs. J. Turchyn

**Closed Executive Session:** To discuss HIB, McKenney-Vento Family Services & Title I Targeted Assisted/Schoolwide Application process.

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>ST</sup>					2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kaneshia Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y		Y	Y	Y	Y

**Go into a Closed Executive session at 6:51PM.**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>		2 <sup>ND</sup>					1 <sup>ST</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y		Y	Y	Y	Y

**Go into the Open Public session at 7:02PM.**

**Resolution(s) resulting from executive session, voted separately. NONE**

**Move to approve and adopt Resolution resulting from Closed session: 1-23 \_\_\_\_\_**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**V. RESOLUTIONS:**

**A. Financial:**

- 1. Resolution 01-23A1:** Approval of **Monthly Disbursements for December and Payrolls for Dec. 31st & Jan. 15th** as presented.
- 2. Resolution 01-23A2:** Approval of **Unaudited Board Secretary Report for December 2022** as presented.
- 3. Resolution 01-23A3:** Approval of **Treasurer’s Report for December 2022** as presented.
- 4. Resolution 01-23A4:** Approval of the **budgetary transfers for December 2022** as presented.

5. **Resolution 01-23A5:** Approval of **revised budget for 2022-23** to be submitted to the Department of Education-Charter School office, including The Operating Budget Template, the Cash Flow Statement, and The Budget Narrative as presented.
  6. **Resolution 01-23A6:** Approval of the **proposal from di cara rubino for \$1,680** to cover **additional professional services scope of work required to complete non-code compliant repairs for the rooftop condensing and electrical equipment.**
  7. **Resolution 01-23A7:** Approval of **Session II After-School programming January 23, 2023 – May 12, 2023 not to exceed \$51,000 as presented.**
- B. Personnel**
1. **Resolution 01-23B1:** Approval of **professional development and mileage** as presented.
- C. Miscellaneous:**
1. **Resolution 01-23C1:** Approval of **monthly security drills** as presented.
  2. **Resolution 01-23C2:** Approval of the request for a waiver for participation in the **Special Education Medicaid Initiative (SEMI)** as we have below the minimum number of special education eligible students.
  3. **Resolution 01-23C3:** Approval of the support for **McKenney-Vento Family A (2 students)**; Shoprite Gift Cards at the rate of \$50.00 per student, per week for the month of January 2023 and the purchase of school uniforms per student not to exceed \$160.00.
  4. **Resolution 01-23C4:** Approval of the support for **McKenney-Vento Family B (1 student)**; Gas cards not to exceed \$70.00 for the time period 1/5/2023 - 1/25/2023, in accordance with the McKenney-Vento requirements for transportation support.
  5. **Resolution 01-23C5:** Approval of the updated **Safe Reopening Plan** as presented and required for the **ARP grant (ESSER III)**
  6. **Resolution 01-23C6:** Approval of the transition from **Title 1 Targeted Assisted to Schoolwide for the 2023-2024 school year**, pending approval from the Department of Education.

**D. Vendor Contracts:**

1. **Resolution 01-23D1:** Approval of **Donna Torres as the Finance Consultant to provide Professional Development** from February 1, 2023 - June 30, 2023 at an hourly rate of \$125.00, **not to exceed \$4000.**
2. **Resolution 01-23D2:** Approval of the **revised Delisa Waste Services contract** from February 1, 2023 - June 30, 2023 to increase the size of the trash removal container.

**E. Policies/Curriculum:**

**Are there any resolutions the Board wants to table or vote separately?**

**Move to approve and adopt Resolutions: 01-23A1-A7; 01-23B1; 01-23C1-C6; 01-23D1-D2**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>ST</sup>			2 <sup>ND</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y		Y	Y	Y	Y

**VI. Public Comments:**

**Motions to open the public comment session:**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Motions to close the public comment session:**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Comments by Board:**

**MEETING ADJOURNED AT 7:00PM**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>				2 <sup>ND</sup>	1 <sup>ST</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y		Y	Y	Y	Y