

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes



**November 15, 2023
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given to the Asbury Park Municipal Hall on April 5, 2023, the Asbury Park Press on April 10, 2023, the Coaster on April 13, 2023, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:12 PM.

Flag Salute

Public present:

(IP): Yessica Rivera, Mrs. Hargrove, Mrs. Tyson, Ms. Kuc, Mrs. Rigney, Ms. Fazio, Ms. Varley, Ms. Ottaviano

Roll Call: The Board of Trustees meet hybrid @ Hope Academy Charter School and via live stream WebEx, available to the public via our school website.

(R)	(IP)	(IP)	(R)	(R)	(R)	(R)	(IP)	(IP)
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

The Board adopts the agenda of November 15, 2023: Motions and votes.

Moved by (1 st) and seconded (2 nd)					1 st	2 nd	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y			Y	Y	

II. MINUTES

The secretary presents the minutes of the regular Board Meeting on **October 25, 2023**, as distributed, and recommends them for approval and adoption.

Moved by (1 st) and seconded (2 nd)					1 st	2 nd	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y			Y	Y	Y

Note: Board member Ms. Estelle Cadet joined at 6:18pm

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy **Plan to schedule mtg in December.**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler, Nyema Roddy
- **Policy**-Claudia Morgan, Jakora Holman, John Thorp, DaVisha Pratt, Felicia Kennedy **Plan to schedule mtg in December.**
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink, Nyema Roddy
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

IV. NEW BUSINESS:

A. DISCUSSION/INFORMATION ITEMS

1. CSA Report - Vocabulary Parade, Winter Family Fun Night, Holiday Event
2. Board Attorney Update regarding Modular Library
3. Board Members mandated trainings and committees, NJ High Impact Tutoring Grant

B. TEACHER PRESENTATIONS:

1. 2nd Grade Team (Hargrove, Tyson, Kuc)
2. 3rd Grade Team (Rigney, Fazio, Varley)
3. Interventionist (Ottaviano)

Closed Executive Session: N/A

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Go into a Closed Executive session at PM.

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Go into the Open Public session at PM.

Resolution(s) resulting from executive session, voted separately.

Move to approve and adopt Resolution resulting from Closed session: 11-23_____

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

V. RESOLUTIONS:

A. Financial:

1. **Resolution 11-23A1:** Approval of **Monthly Disbursements for November and Payrolls for Oct. 31st & Nov. 15th** as presented.
<https://acrobat.adobe.com/id/urn:aaid:sc:US:38dffacd-5f49-4e33-9d5d-726cae0ab87a>
2. **Resolution 11-23A2:** Approval of **Unaudited Board Secretary Report for October 2023** as presented.
3. **Resolution 11-23A3:** Approval of **Treasurer’s Report for October 2023** as presented.
4. **Resolution 11-23A4:** Approval of the **Budgetary Transfers for October 2023** as presented.
5. **Resolution 11-23A5:** Approval of the payment of bi-annual **Health Waivers totaling \$22,947.72** for employees that elected to forgo the health care coverage, payable on December 15th payroll.
6. **Resolution 11-23A6:** Approval of the **2022-23 ESEA, IDEA AND CARES final expenditure reports, acceptance of funds, carryover, and write-offs.**
7. **Resolution 11-23A7:** Approval of the **submission, budget and accepts the funds of the IDEA amended application to allocate carryover funds** as follows:
 - IDEA Basic: \$3,446 (to be used for support services)
 - IDEA Preschool \$129 (to be used for Reading Wonder program salaries)

B. Personnel:

1. **Resolution 11-23B1:** Approval of the following **Payroll Stipends** to be paid on **Dec. 15th and Dec. 31st** as presented. (General & Grant Fund)
<https://acrobat.adobe.com/id/urn:aaid:sc:US:580c7228-e4db-458d-ad66-56609081b306>
2. **Resolution 11-23B2:** Approval of the **part-time school bus driver hourly rate of \$30 per hour.** (General Fund)

C. Miscellaneous:

1. **Resolution 11-23C1:** Approval of the **monthly security drills** as presented.
<https://acrobat.adobe.com/id/urn:aaid:sc:US:26e42393-6541-427f-8e76-722280cf04ac>
2. **Resolution 11-23C2:** Approval of the **annual renewal of registration** for the **System for Award Management (SAM)** to ensure continued eligibility for federal awards and grants.
3. **Resolution 11-23C3:** Approval of the **Field Trips** for the **2023-24SY** as presented.
4. **Resolution 11-23C4:** Approval of the **Autumn Nights Middle School Dance** on Friday, Nov. 3, 2023, 5:30pm-7:30pm (Student Activities Funds)
5. **Resolution 11-23C5:** Approval of the **Winter Family Fun Night School Event** on Thursday, Dec. 14, 2023 (Grant Funds)
6. **Resolution 11-23C6:** Approval of the **Staff Holiday Party** not to exceed \$3500 (General Funds)

D. Vendor Contracts:

1. **Resolution 11-23D1:** Approval of the **Professional Service agreement with Hanlon Niemann & Wright, P.C.** for legal representation regarding Site Plan approval for the trailer with a use variance for expansion of a non-conforming use before the Asbury Park Zoning Board of Adjustment not to exceed \$8,000. (General Funds)

E. Policies/Curriculum:

Are there any resolutions the Board wants to table or vote separately?

Move to approve and adopt Resolutions: 11-23A1-A7; 11-23B1-B2; 11-23C1-C6; 11-23D1

Moved by (1st) and seconded (2nd)			1st		2nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y	Y	Y	Y	Y

Note: Board member Mrs. Jakora Holman-Thompson joined at 6:35pm

Note: Board member Mr. Kevin Elam joined at 6:40pm

VI. Public Comments:

Motions to open the public comment session:

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Motions to close the public comment session:

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Comments by Board:

MEETING ADJOURNED AT 7:21PM

Moved by (1 st) and seconded (2 nd)					1 st		2 nd
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y	Y	Y	Y	Y