

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Minutes**



**December 14, 2022  
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given on July 23, 2022 to the Asbury Park Press, July 28, 2022 to the Coaster and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

**I. MEETING CALLED TO ORDER 6:04PM.**

**Flag Salute**

**Public present:** Y. Rivera (IP)

Roll Call: The Board of Trustees meet hybrid @ Hope Academy Charter School and via live stream WebEx, available to the public via our school website.

P (R)	P (R)	P (IP)	P (R) @ 6:05pm	P (R)	P (R)	A	P (IP)	P (IP)
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

**The Board adopts the agenda of December 14, 2022: Motions and votes**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>		2 <sup>nd</sup>	1 <sup>st</sup>				
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	

**II. MINUTES**

The secretary presents the minutes of the Board Meeting on **November 16, 2022**, as distributed, and recommends them for approval and adoption.

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>		1 <sup>st</sup>			2 <sup>nd</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	

**III. COMMITTEE REPORTS**

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler, Nyema Roddy
- **Policy**-Claudia Morgan, Jakora Holman, John Thorp, DaVisha Pratt, Felicia Kennedy
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink, Nyema Roddy
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

**IV. NEW BUSINESS:**

**A. DISCUSSION/INFORMATION ITEMS**

1. CSA Report - Winter Family Fun Night 12/19/22
2. Financial update – All financial reports are up to date
3. 5<sup>th</sup> FI Renovation Project Update –
  - Floor plan options
  - Asbestos sampling
  - Clearing out the renovation location
4. Board Members mandated trainings and committees/delegate

**Closed Executive Session:**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )			1 <sup>st</sup>		2 <sup>nd</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	

**Go into a Closed Executive session at 6:20PM.**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>st</sup>		2 <sup>nd</sup>			
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	

**Go into the Open Public session at 6:49PM.**

**Resolution(s) resulting from executive session, voted separately.**

**Move to approve and adopt Resolution resulting from Closed session: 12-22\_\_\_\_\_**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**V. RESOLUTIONS:**

**A. Financial:**

1. **Resolution 12-22A1:** Approval of **Monthly Disbursements for November and Payrolls for Nov. 30th & Dec. 15<sup>th</sup>** as presented.
2. **Resolution 12-22A2:** Approval of **Unaudited Board Secretary Report for October 2022 and November 2022** as presented.
3. **Resolution 12-22A3:** Approval of **Treasurer’s Report for October 2022 and November 2022** as presented.
4. **Resolution 12-22A4:** Approval of the **budgetary transfers for November 2022** as presented.
5. **Resolution 12-22A5:** Approval of **the revised IDEA amendment for 21-22 carryover and 21-22 write-off** as presented.

**B. Personnel**

1. **Resolution 12-22B1:** Approval of the hiring for the following **new staff** starting the 2022-23 School Year.

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Aline Braga	Licensed Practical Nurse	\$43,500

**C. Miscellaneous:**

1. **Resolution 12-22C1:** Approval of **monthly security drills** as presented.
2. **Resolution 12-22C2:** Approval of the **Revised Emergency virtual/remote instruction plan for 2022-2023.**

**D. Vendor Contracts:**

1. **Resolution 12-22D1:** Approval of **ACES Cooperative Pricing** System ID#E8801-ACESCPS to provide **electric power services** via bid as presented from March 2023 - May 2023
2. **Resolution 12-22D2:** Approval of **ACES Cooperative Pricing** System ID#E8801-ACESCPS to provide **gas services** via bid as presented from March 2023 - May 2023
3. **Resolution 12-22D3:** Approval to **extend the current contract with Donna Torres as Accountant/Treasurer Consultant beginning January 1, 2023 – January 31, 2023.** In support of business office transition, bus purchase bid process, 22-23 budget revision and 23-24 budget planning.

**E. Policies/Curriculum:**

1. **Resolution 12-22E1:** Approval and re-adoption of the following policies:

<b>Policy #</b>	<b>Policy Name</b>	<b>NJSBA Date Update</b>	<b>HACS Board Adopted</b>	<b>HACS Board Re-Adopted</b>
4144	HEALTH INSURANCE POLICY			12-14-2022

**Are there any resolutions the Board wants to table or vote separately?**

**Move to approve and adopt Resolutions: 12-22A1-A5; 12-22B1; 12-22C1-C2; 12-22D1-D3; 12-22E1**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>			1 <sup>st</sup>		2 <sup>nd</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	

**VI. Public Comments:**

**Motions to open the public comment session:**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Motions to close the public comment session:**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Comments by Board:**

**MEETING ADJOURNED AT 6:55PM**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>st</sup>			2 <sup>nd</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y	Y	Y	