

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes



**April 26, 2023
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given on July 23, 2022, to the Asbury Park Press, July 28, 2022 to the Coaster and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:08 PM.

Flag Salute

Public present: Y. Rivera, L. Mambelli, C. Riddle & G. Bazel

Roll Call: The Board of Trustees meet hybrid @ Hope Academy Charter School and via live stream WebEx, available to the public via our school website.

P (R)	P (R)	P (IP)	P (R) @ 6:21pm	P (R)	P (R)	A	P (IP)	P (IP)
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanasha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

The Board adopts the agenda of April 26, 2023: Motions and votes.

Moved by (1 st) and seconded (2 nd)		1st	2nd				
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y		Y	Y	

II. MINUTES

The secretary presents the minutes of the Board Meeting on **March 29, 2023 & April 14, 2023**, as distributed, and recommends them for approval and adoption.

Moved by (1 st) and seconded (2 nd)		1st			2nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y		Y	Y	

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler, Nyema Roddy
- **Policy**-Claudia Morgan, Jakora Holman, DaVisha Pratt, Felicia Kennedy
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink, Nyema Roddy
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

IV. NEW BUSINESS:

A. DISCUSSION/INFORMATION ITEMS:

1. CSA Report – KYDS, staff appreciation, 2021-22 HIB Report, and state testing 5/1/23 to 5/26/23 Make Up Period (5/30/23-6/2/23)
2. Roll Call and reminder salary guide runs through 2025.
3. Board Member Professional Development Review
4. Grant Review Presentation by Linda Mambelli, School Accountant

B. TEACHER PRESENTATIONS:

- Penny Rigney
- Kayleigh Shannon
- Tiffany Varley
- Misty Palombo
- Colleen Riddle
- Gillian Bazel

Closed Executive Session: To discuss Personnel.

Moved by (1 st) and seconded (2 nd)			1 st		2 nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanasha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y	Y	Y	Y	

Go into a Closed Executive session at 6:59 PM.

Moved by (1st) and seconded (2nd)		1st			2nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y		Y	Y	

Go into the Open Public session at 7:23 PM.

*Note: Board Member Jakora Holman absent from vote to return to open public meeting.
Left meeting @ 7:20pm*

Resolution(s) resulting from executive session, voted separately.

Move to approve and adopt Resolution resulting from Closed session: 4-23 ____

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

V. RESOLUTIONS:

A. Financial:

1. **Resolution 04-23A1:** Approval of **Monthly Disbursements for April and payrolls for March 31st and April 14th** as presented.
2. **Resolution 04-23A2:** Approval of **Unaudited Board Secretary Report for March 2023** as presented.
3. **Resolution 04-23A3:** Approval of **Treasurer’s Report for March 2023** as presented.

4. **Resolution 04-23A4:** Approval of **Budgetary Transfers for March 2023** as presented.
5. **Resolution 04-23A5:** Approval of the payment of bi-annual **Health Waivers** totaling **\$22,013.16** to be paid on May 31, 2023, payroll per Critical policy: 4144-Health Insurance Policy.
6. **Resolution 04-23A6:** Approval to submit an **amendment to the ESSER II grant** budget as presented.

B. Personnel

1. **Resolution 04-23B1:** Approval of the **2023-24 Roll Call** as presented.
2. **Resolution 04-23B2:** Approval of the following **payroll stipends** to be paid on **May 31, 2023**, as presented.
3. **Resolution 04-23B3:** Approval of the **Summer Surge Program for 2023** to be paid by Title 1A funds:
 - Program runs for 20 days for grades K-7th.
 - Staff Hours 8am-12:30pm; Mon - Thur.
 - Student Hours 8:30am- 12:30pm Mon - Thur.
 - Staff Hourly Rate \$45. per hour
 - 1 School Nurse at \$45. per hour
 - 1 Social Worker at \$45. per hour
4. **Resolution 04-23B4:** Approval of the **Summer Hours for 12-month employees;** Mon-Thurs to begin June 23, 2023, and end August 25, 2023.
5. **Resolution 04-23B5:** Approval of the following **substitute teachers** pending criminal history requirements as presented.

C. Miscellaneous:

1. **Resolution 04-23C1:** Approval of **monthly security drills** as presented.
2. **Resolution 04-23C2:** Approval of the **Field Trips** for **2022-23** as presented.
3. **Resolution 04-23C3:** Approval of **8th Grade Field Trip, Wednesday, June 7, 2023**, not to exceed \$6000.

- Train ride to New York City
- Lion King on Broadway
- Madame Toussaint Wax Museum
- Dinner at Carmine's Restaurant
- Transportation to return home

D. Vendor Contracts:

- 1. Resolution 04-23D1:** Approval of the proposal for **Mr. D & Friends** for the **continuation** of ongoing school culture and climate support through weekly morning/community gatherings, student lunch groups at an amount of \$4,000. **(Grant Funds ESSER II/Mental Health)**
- 2. Resolution 04-23D2:** Approval to operate the **Seamless Summer Option Food Program** as a site operating under sponsor of Asbury Park School District. Hope Academy will be a site location providing service under the sponsorship of Asbury Park School District.

Program specifics:

The program runs July 5, 2023 - Aug 8, 2023, Mon - Thur. 10:30am - 1pm. On Fridays the recreations offer meals so we can refer families to the specific meal locations. The Asbury Park School District will arrange for meals to be delivered to Hope Academy. Hope Academy will not be required to complete any paperwork for the summer food program. The district submits all required documentation.

E. Policies/Curriculum:

- 1. Resolution 04-23E1: Approval and re-adoption of the following policies:**

Policy #	Policy Name	NJSBA Date Update	HACS Board Adopted	HACS Board Re-Adopted
4152/4252	Vacation Policy for 12 Month Employees			4/26/2023

Are there any resolutions the Board wants to table or vote separately?

Move to approve and adopt Resolutions: 04-23A1-A6, 04-23B1-B5, 04-23C1-C3, 04-23D1, and 04-23E1

Moved by (1st) and seconded (2nd)		1st	2nd				
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y		Y	Y	

V. Public Comments:

Motions to open the public comment session:

Moved by (1st) and seconded (2nd)							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Motions to close the public comment session:

Moved by (1st) and seconded (2nd)							
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	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:							

Comments by Board:

Moved by (1st) and seconded (2nd)		1st	2nd				
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
Vote:	Y	Y	Y		Y	Y	

MEETING ADJOURNED AT 7:31 PM