

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Minutes



**August 31 2022  
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given on July 23, 2022 to the Asbury Park Press, July 28, 2022 to the Coaster and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

**I. MEETING CALLED TO ORDER AT 6:08 PM.**

**Flag Salute**

**Public present:** S. Armour, T. Luttmann, Y. Rivera

Roll Call: The Board of Trustees meet via live stream WebEx, available to the public via our school website.

P	A	A	P	P	P	P @ 6:37PM	P	P
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kaneshia Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

**The Board adopts the agenda of August 31, 2022: Motions and votes**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>	2 <sup>nd</sup>		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kaneshia Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	

**II. MINUTES**

The secretary presents the minutes of the special Board Meeting of **August 3, 2022** as distributed and recommends them for approval and adoption.

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>		2 <sup>nd</sup>	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	

**III. COMMITTEE REPORTS**

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler
- **Policy**-Claudia Morgan, Jakora Holman, John Thorp, DaVisha Pratt, Felicia Kennedy
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink.
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

**IV. NEW BUSINESS:**

1. Renew the term for Kanesha Jones from 9/1/2022 thru 8/31/2025 as Board Member

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>		2 <sup>nd</sup>	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	

**Kanessa Jones is given the Code of Ethics 18A:12-24.1 and takes the State of New Jersey required oath for school board members.**

**V. DISCUSSION/INFORMATION ITEMS**

1. Todd Luttmann, Conover Beyer “Healthcare Coverage Benefits” presentation.
2. Resignation
3. Schedule date in Sept. with Finance & Building Committee to meet with Allison from dicara rubino architects

**Closed Executive Session:** To discuss:

- Board self-evaluation
- Board goals for the 2022-23 school year.
- Health Insurance coverage for staff / Policy# 4144
- Resignation
- Salary Guide
- Business Office Transition Update

**Go into a Closed Executive session at 6:45 PM.**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>			2 <sup>nd</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanessa Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	Yes

**Go into Open Public session at 7:30 PM.**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>			2 <sup>nd</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes		Yes	Yes

**Resolution(s) resulting from executive session, voted separately.**

**Resolution 08-22A3:** BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approved the salary adjustment for:

- **Maria Ottaviano** adjusted to the appropriate step on the teacher’s salary guide.
- **Tiffany LaFauci** increase negotiated due to competitive nurse salaries in the area.

**Resolution 08-22C1:** BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approved the revision of the health benefits contribution scheme to include 30% contribution toward employee dependents and agrees to cover 100% for 3 or more child dependents. The employee will continue to be responsible for 70% of their coverage.

**Move to approve and adopt Resolution resulting from Closed session: 08-22A3 and 08-22C1.**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>		2 <sup>nd</sup>	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	Yes

**VI. RESOLUTIONS:**

**A. Financial:**

1. **Resolution 08-22A1:** Approval of **Monthly Disbursements for July and August and Payrolls for June 30<sup>th</sup>, July 15<sup>th</sup>, July 29<sup>th</sup>, Aug. 15<sup>th</sup>** as presented
2. Approval of the proposal from **Climate Control** in the amount of **\$5000.** to **repair the 2<sup>nd</sup> floor HVAC system.** Replacement of the R22 407c Condenser

**B. Personnel**

1. **Resolution 08-22B1:** Approval the hiring for the following **new staff** starting the 2022-23 School Year.

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Nyema Roddy	Supervisor of Culture & Climate	\$85,000
Rasa Hayes	Physical Ed. Teacher	\$49,000

2. **Resolution 08-22B2: Lisa Nicoletti, Kindergarten Teacher** to complete CST meetings over the summer @ a rate of **\$25. per/hour-**
3. **Resolution 08-22B3:** Approval of the **\$2000 stipend for Kristin Zink** for the completion of administration work during the summer. To be disbursed on the 8/31/22 payroll.
4. **Resolution 08-22B4:** Approval of the **\$2000 stipend for Yessica Rivera** for duties related to COVID-19 & Student Recruitment. To be disbursed \$1000 in Dec. 2022 and \$1000. In June 2023
5. **Resolution 08-22B5:** Approval of the **Professional Development** and associated mileage reimbursements as presented.

**C. Miscellaneous:**

**D. Vendor Contracts:**

1. **Resolution 08-22D1:** Approval of the following contract(s) for the 2022-23 school year as presented:

<u>Vendor/description</u>	<u>Annual Cost</u>
• <b>GBC:</b> 3 yr. laminator support through August 29, 2025	\$1,057.33

**E. Policies/Curriculum:**

**Are there any resolutions the Board wants to table or vote separately?**

**Move to approve and adopt Resolutions: 08-22A1-2; 08-22B1-5; 08-22D1**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>st</sup>			2 <sup>nd</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes	Yes	Yes

**VII. Public Comments:**

**Motions to open the public comment session:**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Motions to close the public comment session:**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>							
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>							

**Comments by Board:**

**MEETING ADJOURNED AT 7:53 PM**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>				<b>1<sup>st</sup></b>			<b>2<sup>nd</sup></b>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Yes			Yes	Yes		Yes