

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Minutes**



**September 28, 2022  
6:00PM**

In accordance with the Open Public Meetings Act, notice of this Meeting of the Hope Academy Charter School Board of Trustees was given on July 23, 2022 to the Asbury Park Press, July 28, 2022 to the Coaster and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

**I. MEETING CALLED TO ORDER 6:00 PM.**

**Flag Salute**

**Public present:** Y. Rivera (IP), N. Roddy (R), K. Zink (R), S. Armour (R) @ 6:58PM

Roll Call: The Board of Trustees met hybrid @ Hope Academy Charter School and via live stream WebEx, available to the public via our school website. (IP) = Inperson / (R) = Remote

P- (R)	P- (R)	P- (R)	P- (R) @ 6:12PM	A	A	P- (IP)	P- (IP)	P- (IP)
Claudia Morgan President	Sheree Sanders- Jones Vice President	Kevin Elam Board Member	Jakora Holman- Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall- Butler Board Member	Estelle Cadet Board Member	DaVisha Pratt Superintendent/ CSA	Felicia Kennedy SBA/Board Secretary

**The Board adopts the agenda of September 28, 2022: Motions and votes**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>ST</sup>					2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y				Y

**II. MINUTES**

The secretary presents the minutes of the special Board Meeting of **August 31, 2022** as distributed and recommends them for approval and adoption.

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )		1 <sup>ST</sup>					2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y				Y

**III. COMMITTEE REPORTS**

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Felicia Kennedy
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Felicia Kennedy, Estelle Cadet (**Meeting scheduled for 10/4/22 @ 11:30am**)
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink, Jasmine Marshall-Butler (**Plan date for Oct. Mtg.**)
- **Policy**-Claudia Morgan, Jakora Holman, John Thorp, DaVisha Pratt, Felicia Kennedy (**Plan date for Oct. Mtg.**)
- **Attendance/Discipline**- Kevin Elam, Shanna Armour, Kristin Zink.
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Felicia Kennedy

**IV. NEW BUSINESS:**

**A. DISCUSSION/INFORMATION ITEMS**

**1. Emergency virtual/remote instruction plan update (Supervisor discussions)**

- Kristin Zink NJSLA presentation; Shanna Armour DREAM project presentation

**2. Grant - ESEA Final Expenditure Report submitted 9/23/22**

**Closed Executive Session: To discuss:**

- Health Insurance coverage for staff / Policy# 4144
- Business Office Update / City of Asbury Park Planning Board Hearing Notice

**Go into a Closed Executive session at 6:28PM.**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>			2 <sup>ND</sup>	1 <sup>ST</sup>			
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y	Y	Y	Y			Y

Mrs. Sheree Sanders-Jones exited the closed executive session @ 6:45PM.

**Go into Open Public session at 6:46PM.**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>				1 <sup>ST</sup>			2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y		Y	Y			Y

**Resolution(s) resulting from executive session, voted separately. - None**

**V. RESOLUTIONS:**

**A. Financial:**

1. **Resolution 09-22A1:** Approval of **Monthly Disbursements for September and Payrolls for Aug. 31<sup>st</sup> & Sept. 15<sup>th</sup>** as presented.
2. **Resolution 09-22A2:** Approval of **Unaudited Board Secretary Report for June 2022** as presented.
3. **Resolution 09-22A3:** Approval of **Treasurer’s Report for June 2022** as presented.
4. **Resolution 09-22A4:** Approval of the **budgetary transfers for June 2022** as presented.
5. **Resolution 09-22A5:** Approval of the accepting grant funds from **Mary Owen Borden Foundation in the amount of \$15,000.**
6. **Resolution 09-22A6:** Approval of the **Session I After-School programming Oct. 3, 2022 – Dec. 16, 2022 not to exceed \$30,000** as presented.

**B. Personnel**

1. **Resolution 09-22B1:** Approval the hiring for the following **new staff** starting the 2022-23 School Year.

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Jessica Quinn	School Secretary	\$42,500
Cynthia Jackson	PT Acct. Payable Clerk	\$25. Per/hour (not to exceed 16hrs per week)

2. **Resolution 09-22B2:** Approval of the **Professional Development** and associated mileage reimbursements as presented.
3. **Resolution 09-22B3:** Approval of the **mileage reimbursement rate** of \$0.47 per mile. in accordance with the NJ State FY Appropriations Act.

**C. Miscellaneous:**

1. **Resolution 09-22C1:** Approve **Memorandum of Agreement (MOA)** between the Asbury Park Police Department and Hope Academy Charter School for 2022-2023 fiscal year.
2. **Resolution 09-22C2:** Approval of **monthly security drills** as presented

<b>Campus 1</b>		
Emergency Drill (Lockdown)	Entire School (all staff, faculty, and students)	9/27/22 @ 1:50pm
Fire Drill	Entire School (all staff, faculty, and students)	9/29/22 @ 1:40pm

<b>Campus 2</b>		
Emergency Drill (Lockdown)	Entire School (all staff, faculty, and students)	9/27/22 @ 2:10pm
Fire Drill	Entire School (all staff, faculty, and students)	9/29/22 @ 2:00pm

3. **Resolution 09-22C3:** Approval of **Emergency virtual/remote instruction plan for 2022-2023.**

**D. Vendor Contracts:**

1. **Resolution 09-22D1:** Approval of the Service Agreement with **Bayada Home Health Care, Inc.** for substitute school nurses for the period of September 1, 2022 to June 30, 2023.
2. **Resolution 09-22D2:** The Board approves **Konscious Youth Development and Service (KYDS)** as a vendor for 2022-2023 to partner with Hope Academy for TLC, Staff Professional Development, and Parent Meetings at an amount not to exceed \$25,000.

**E. Policies/Curriculum:**

<b>Policy #</b>	<b>Policy Name</b>	<b>HACS 1<sup>st</sup> Read</b>	<b>HACS Adopted</b>	<b>HACS Re-Adopted</b>
5131.1	Anti-Bullying Bill of Rights			<b>X</b>
4144	Health Insurance	<b>X</b>		

**Are there any resolutions the Board wants to table or vote separately? None**

**Move to approve and adopt Resolutions: 09-22A1–A6; 09-22B1–B3; 09-22C1–C3; 09-22D1-D2; 09-22E1**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>ST</sup>			2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y		Y	Y			Y

**VI. Public Comments: None**

**Comments by Board: None**

**MEETING ADJOURNED AT 7:07PM.**

Moved by (1 <sup>st</sup> ) and seconded (2 <sup>nd</sup> )				1 <sup>ST</sup>			2 <sup>ND</sup>
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman-Thompson Board Member	Kanesha Jones Board Member	Jasmine Marshall-Butler Board Member	Estelle Cadet Board Member
<b>Vote:</b>	Y		Y	Y			Y